

Central Virginia Intergroup
Minutes for December 6, 2020 at 7:00 PM via Zoom
Meeting results in **bold**

Welcome **by Catherine: meeting opened at 7:00 PM with the Serenity Prayer. Mark read the 12 Steps, Susie read the 12 Traditions and Catherine read Concept 12.**

1. Introductions: **Mark, Susie, Catherine, Hope, Alice, Bob, Tiffany and Kathryn**
2. Questions on these reports:

Chair—Catherine: no report- **none**

Vice Chair—Julie: no report- **not present**

Treasurer—Sarah: [Treasurer's Report](#) October 21-Nov 20, 2020 –**no questions**

- Started the month with \$5984.65
- Took in \$470 in donations
- Ended the month with \$6454.65
- Anticipated expenses of \$260 in December for annual PO Box fee and website hosting

Secretary—Hope: Proposal to accept the attached Nov. 1, 2020 CVIG Meeting Minutes as written.
Motion was presented and accepted.

Region Rep/WSO Delegate—Susie: no report- **Susie received an email from WSO. A survey will be conducted in Jan. 2021 to determine delegates' interest in participating in a virtual WSBC in April 2021.**

Internal Communications—Becky: **not present- see New Business**

Telephone—Dianna: no report-**not present**

Newsletter—Bob: no report, November newsletter already sent out. **Bob reported that a “Humor” section has been added to the CVIG newsletter.**

Website—Mark:

There have just been the usual updates to the web site over the last month. I did add our debit card as a payment method for our web hosting and domains at InMotion Hosting. Those bills are coming up in the next few weeks. I also added and then removed a PayPal payment button and return page to our website. I kept the page and inactive widget so that I could easily add it back. **Mark reported that the bills were received and paid by the CVIG debit card.**

12th Step Within—vacant:

Retreat—Kathryn: no report- **Kathryn reported that she will call Massanetta Springs before the Jan. 3, 2021 Intergroup meeting. Tentative 2021 summer dates are locked in. CVIG will need to make deposits soon.**

Public Information--vacant:

Fun and Fellowship—April: no report- **not present**

3. Old Business:

- a. PayPal account: **Sarah reported that she has done much research on how to set up an account for CVIG. The following are challenges in being able to do this:**
- **PayPal doesn't accept a PO Box as the account billing address**
 - **The address has to match that of a tax ID and we are not aware of having a valid EIN or TIN**

Some solutions are the following:

- **Change our CVIG address**
- **Set up PayPal account under a personal account**
- **Obtain a valid EIN/TIN number so that we can register as a Non Profit**
- **Use another vendor for making donations**

Susie and Mark have offered to assist Sarah with researching and presenting a solution at the Jan. 3rd Intergroup meeting.

4. New Business:

a. From Becky: **Do we need a second internal communications person? The intent would be to have coverage when Becky is away. The question was presented, "How do we transfer the Email Distribution list from one person to another?" Mark said Mail Chimp is a solution. He will assist Becky with setting up a Mail Chimp account and offered to be the backup Internal Communications Chair. Update: Becky has resigned from this position and Mark has volunteered to serve as the primary Internal Communications Chair.**

b. We have plenty of money to cover expenses and a retreat deposit if needed. Should we let local groups know CVIG is ok on funds and they should donate our portion of Q4 to WSO? Or just take the money as expected and donate it ourselves? **Sarah suggested that we encourage groups to consider donating 4th quarter funds to WSO. CVIG has a healthy treasury yet needs to consider that we will not make money on the 2021 Retreat. The question, "Does IG make donations to service bodies using the same percentage breakdown as suggested for groups?" Sarah shared that donations to WSO and Region were not historically made on a regular basis. A motion was presented by Alice that the CVIG send a \$1000 contribution to WSO. The motion was passed. Reps were asked to announce that CVIG has made this donation.**

c. 2021 Intergroup meeting schedule- **A consensus was taken of the Intergroup body and it was decided to continue to schedule meetings on the 1st Sunday of each month at 7:00 PM. The meetings will continue to be conducted on Zoom.**

d. Alice reported that she had visited the CVIG website and observed that the Dec. 6 IG date had not been listed. Mark had not listed it and he will update the website and also add the 2021 dates for IG meetings. It was brought to our attention, that there may be a conflict with the date that is the day of Easter. Whether to change the date will be determined.

5. Closing: **The meeting was closed, with thanks to all who attended, at 7:40 PM with the "We" version of the Serenity Prayer. The next Intergroup meeting will be held on Sunday, January 3, 2021 at 7:00 PM via Zoom.**